University of Rochester - Simon Business School  
Spring Quarter 2018 Registration

On-line Registration opens Monday, February 19 at 7am.

Spring Quarter 2018 online registration will be a phased registration process. We have planned our enrollment caps to ensure that each group will be able to register for their desired classes.

You can register online for Spring quarter classes through the Student Information System.

The phased registration will open on **February 19th at 7am** as follows:

<table>
<thead>
<tr>
<th>Start Time*</th>
<th>Student Group</th>
<th>Academic Advisor</th>
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| 7:00 AM     | Full-Time MBA                                      | 1st Year MBA Students (M-Z): Jon Ramsey  
2nd Year MBA International Students: Jon Ramsey  
1st Year MBA Students (A-L): Brad Rosenbaum  
2nd Year MBA U.S. Citizens & Permanent Residents: Brad Rosenbaum |
| 9:00 AM     | MS Accounting                                      | Karen Platt                                                                      |
| 10:00 AM    | MS Finance                                         | MSF Cohort 1 Dan Compo  
MSF Cohort 2 Stella Lee                                                            |
| 11:00 AM    | MS Marketing Analytics, MS Business Analytics      | MSA & MSMA: Karen Platt                                                         |
| 12:00 PM    | Part-Time MBA, Part-Time MS, Non-matriculated      | Shawn Denman                                                                    |

*You will be able to register with your group beginning at the listed time. In the rare event that you are not able to register due to an enrollment cap, please contact your advisor. We will make the accommodations needed to complete your course plan.

Spring Quarter **classes begin Monday, March 26th** and the **last day to add/drop is Friday, March 30th**.

We will begin considering classes to cancel that have low enrollment so please make sure you register on time.

**Before registering for classes:**
- Review the [Spring Class Schedule](#) to see what classes are offered this quarter;
- **NEW FEATURE!** Review [Course Evaluations](#) from the last three years. Please note this link requires an active connection to the UR Connected wifi network or by using VPN;
- Review [Courses Offered in the 2017-2018 Academic Year](#) to see what electives are offered in future quarters;
- Review the [Course Catalog](#) to assist you in registering for courses that are required for your program;
- Review the [Academic Calendar](#) to see dates for first day of classes, last day to add/drop, final exams, etc...

**Classrooms:**
Classrooms will be assigned two weeks prior to the start of the quarter and will appear on the Class Schedule posted on the Registrar’s website.

**Final Exam Schedule:**
Will be assigned the first two weeks of classes. Final exam week is May 29-June 1. You will be able to view the [final exam schedule here](#).

**Pre-registration and Bursar Holds:**
You may be pre-registered for required core courses. Students who have a past due balance will not be pre-registered or allowed to register online. You will receive the message below if the Bursar’s office has placed a hold on your account.

Attention: Your access to the student information system is restricted by a bursar hold. Please contact the Bursar’s office at *(585) 275-3931.*

All financial holds must be resolved with the Bursar’s Office. You may reach them at *585-275-3931* or Bursar Help.

**To View Your Class Schedule:**
1. Login to [Student Information System](#);
2. Select “Search My Enrollment”;
3. Enter 2017-2018 for the academic year;
4. Select “Spring Quarter” under term available;
5. Click “Submit Search”;
6. A copy of your Spring Schedule will be generated.

2/9/2018