

Complete and return this form to:
University of Rochester - Simon Business School
Office of the Registrar
245 Gleason Hall
registrar@simon.rochester.edu
Phone: (585) 275-3533 / Fax: (585) 271-3907



DEGREE AUDIT REQUEST FORM

Directions

- Complete this form to request an unofficial audit of your degree program. The audit report can assist you in determining the graduation requirements of your program, but it will be an unofficial report that should be used for informational purposes only.
- Please allow 5 business days for the Registrar's Office to complete your degree audit.
- If you have any questions regarding your program requirements, please meet with your advisor to discuss.

Student Name: _____ **UID#:** _____
Please print Last First MI

Student Signature: _____ **Date:** _____
month/day/year

Program: _____

Academic year I intend to finish my program: _____

Quarter in which I intend to finish my program: Summer Fall Winter Spring

Please audit me for the following Concentrations (MBA only):

Please check one:

- Place the audit report in my Simon mail folder.
- I will pick up the audit report at the Simon Registrar's Office.

Registrar's Office Use Only

Revision: 10/2016

Date Received: _____ Date Processed: _____ By: _____